

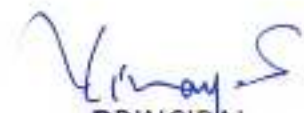
P.E.S.COLLEGE OF ENGINEERING, MANDYA

No: PES/ADM/COB/2026-27/329

22-09-2026

CIRCULAR

Such of the students who are Eligible for 2nd Year BE (3rd semester) & desiring for Change of Branch in 3rd semester BE during the Academic Year 2026-27 (except SNQ/GOI/PMSSS Quota) are hereby informed to go through the Notification dated, 21-09-2026 uploaded in the VTU website carefully and apply for the Change of Branch through Online in VTU portal. For any further clarifications, they are informed to contact Dr.Tejas Urs, Assistant Professor, Physics Department (Mobile No.8123604350). The last date for submission of application through online is **05-10-2026**.


PRINCIPAL
P.E.S. College of Engg. Mandya
The
22/09/2026

- Copy to: 1)General Notice Board
2)All Engineering Department Notice Boards.
3)Dr.Tejas Urs,Asst. Professor, Physics Department.



ವಿಶ್ವವರಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ವಿಶ್ವವರಯ ಅಧಿನಿಯಮ 1994 ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ)

Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India



Dr. Prasad B. Rampure, M.E., Ph.D.
Registrar

Phone : (0831) 2405468
Fax : (0831) 2405467

Ref. No.: VTU/Aca/SA/2026-27/ 3278

Date: 27 SEP 2026

NOTIFICATION

Sub : Inviting Applications for Change of Branch (CoB) for the academic year 2026-27 from colleges - Affiliated/Affiliated - Autonomous / Constituent and VTU departments - reg...

Ref : 1. This office Notification: Regulations Governing the Change of Branch VTU/BGV/OS-Aca/2020-21/1306 dt: 21-07-2020
2. Executive Council Resolution No. 2.2.1 dated 3-12-2022 (169th meeting)
3. Hon'ble Vice Chancellor's approval dated 18.09.2026 for issuing Notification to invite applications

As per the VTU Regulations Governing the Change of Branch (ref.1), applications for Change of Branch from eligible students are invited for the academic year 2026-27.

Instructions for applying for Change of Branch :

- 1. Fees applicable for Change of Branch from the eligible students is as under:**
 - a) Application fee** of Rs. 600/- (non refundable) to be paid by each student through payment link in the online application (<https://prexam.vtu.ac.in/coc>)
 - b) University fee** of Rs. 7,500/- (non refundable) to be paid by each student who is recommended by the College for approval of Change of Branch. This amount is to be paid by the student through online payment link for the students who have been recommended by for change of branch by the college for approval of the University.
- 2. Web-link for applying for CoB :** <https://prexam.vtu.ac.in/coc> (Contact for web portal entries/ technical problems (if any) 0831-2498254/ 2498130)
- 3. The College must inform all the interested students to apply using this portal.**
- 4. Change of Branch cannot be claimed as matter of right.**
- 5. Eligibility to Apply for Change of Branch :** The student who has passed in all subjects / courses of I / II semester is only eligible to apply (Ref (2) above). Hence, prior to applying, the student shall verify his / her eligibility for the Change of Branch after the announcement of first year (I and II semester) results.
- 6. The student should be eligible to 3rd semester on or before the date of this Notification.**
- 7. It is hereby clarified that the application for Change of Branch does not guarantee the approval of change of Branch [Clause COB 3 (9(b))].**
- 8. Application once submitted cannot be edited / resubmitted.**
- 9. The last date for applying is as mentioned in the Schedule-Refer Annx - A**
- 10. No requests/applications would be entertained after the last date as notified by the University. (Clause COB 3 (9(c)))**

Confirmation of applications from Respective Colleges:

1. The respective Colleges shall verify and confirm the entries made by the students by logging in web portal using their resume entry credentials provided by VTU. Please refer Schedule – Annexure – A.
2. If the entries are found to be incorrect, the colleges shall put remark on the same in the field specified and make the final submission to the University.
3. It's the responsibility of the Institutes to ensure that the correct data is submitted to the University for further processing. The College (Autonomous Colleges) shall verify the CGPA carefully and other entries made by the students and confirm the same.

Generation of Merit list by University:

1. The University will prepare the merit list as per the clause (Clause COB 3 (9(d))) based on the applications submitted online by the students and confirmed by the respective college.
2. The above merit list will be provided to the respective colleges through web-portal which can be downloaded by using their login credentials. Please refer the Schedule – Annexure.
3. The Change of Branch must be recommended for allotment by the College to the students as per the merit list prepared by the University and strictly in the order of merit, not exceeding the vacancies as per the prescribed formula.
4. The College shall recommend the allotment of the Change of branch through web portal as per the Schedule. The college has to ensure that the all the students whose change of branch is recommended by the College shall pay the change of branch fees of Rs. 7,500/- through online payment link. The hard copy of the same shall also be submitted along with prescribed fees for Change of Branch to the University for approval as per Schedule. Please refer Annexure.

The following points are to be noted while submitting the details and documents to the University.

1. The College must operate ONLY as per the merit list as notified by the University through web portal.
2. Certification from the Principal / Head of the Institute stating that change of branch has not been permitted to students admitted under SNQ.

3. Computing Vacancies:

Note : Vacancy shall be computed after the results of the Makeup examination (Supplementary examination) . Strict adherence in this regard is observed.

$V = I - (\text{Reg} + \text{Rep})$

Where,

V – No. of vacancies available for change of branch

I – Approved / Sanctioned intake for the branch as per AICTE/VTU approval except SNQ, GOI, PMS Quota, J&K, PIO etc

Reg – Regular and eligible students as per vertical progression norms admitted to 3rd semester.

Rep – Repeaters took admission to 3rd semester

4. Details of the vacancy position in prescribed format as per the **Table - I**
5. Final list of students who have been recommended for approval of Change of Branch in the following format - Table - II (To be obtained from web portal)

S.No.	Name	USN	S.No. in University Merit list	Existing Branch	COB allotted as per merit list	* Signature of	
						Student	Parent

6. The list of all students who have applied but not allotted change of branch shall be submitted by the college to the University in the following Format - table - III (to be obtained from web portal)

S.No.	Name	USN	Sl.No. in University Merit list	Existing Branch	COB Applied	Reason for non allotment of COB	Approval of Application Yes/No	* Signature of	
								Student	Parent

PS : * (If getting sign of parents is difficult, college must get it confirmed with the parents either through phone or email and mention accordingly.)

7. **The Principal's signed list of students who meet the requirements for vertical progression in each branch for the third semester must be submitted to the university.**
8. Attested Photocopies of marks cards/ grade cards of I and II semester of students who have applied and allotted the Change of Branch shall be submitted to the University.
9. Before submission of the list to the University, the college shall get the sign of the students and also confirmation from the parents as mentioned above. If any student withdraws the application, the same shall be recorded and submitted to the University along with parent's concurrence. In case, if the candidate withdraws or cancel after the final allotment, he/she may be liable to pay the prescribed fine levied by the University.
10. Branch once changed cannot be reverted and / or changed again.
11. Late submission of the list by the college under any circumstances is not accepted.
12. The process of Change of Branch at the College level shall be completed as per prescribed norms. If any vacancy exists at 3rd semester level after the Change of Branch, then the College may issue NOC for Change of College.
13. After the submission of the list by the colleges, the University will verify the same as per Regulations and announce the final list of students who have given the Change of Branch.
- 15 No student will be permitted to attend the classes in the changed branch before the announcement of the list by the University.

Annexure- A

SCHEDULE OF EVENTS

S. No.	Particulars	Date
1	Commencement of online applications	22.09.2026
2	Last date for students' applying on VTU portal	05.10.2026
3	Last date for Colleges to verify and submit to VTU	07.10.2026
4	Generations of merit list by VTU	12.10.2026
5	Colleges to download merit list and recommend allotment of Change of Branch and submission of vacancy position on web portal.	14.10.2026
6	Submitting of Hard copy of the recommended allotment of Change of Branch by the Colleges duly signed by student and parent / guardian to the University	16.10.2026
7	Approval of Change of Branch at University level	17.10.2026
8.	Generation of Demand for Fee to be collected from the colleges	23.10.2026
9.	Online Submission fee	26.10.2026

16. PLEASE NOTE : THE COLLEGES AND STUDENTS APPLYING FOR CHANGE OF BRANCH ARE INFORMED TO NOTE THE UNIVERSITY NOTIFICATION

a) VTU/BGM/CoC/Equiv/1057/2026-27/3262 DT: 21.09.2026 – COURSES EQUIVALENCE FOR THE STUDENTS WHO ARE SEEKING CHANGE OF BRANCH FOR AT 3RD SEMESTER OF 2025 SCHEME.

BY ORDER,
Sd/
REGISTRAR

To,
The Principals of All Engineering Colleges - Affiliated, Affiliated-Autonomous, Constituent and VTU PG Departments under the ambit of VTU, Belagavi

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information
2. The Registrar (Evaluation), VTU, Belagavi
3. The Finance Officer, VTU, Belagavi
4. The Regional Directors (I/C) of all the Regional Offices of VTU for circulation
5. The Director(I/c), ITISMU, VTU, Belagavi- for kind needful to upload on website and host application
6. All the concerned Special Officer and Case-workers of Academic Section, VTU, Belagavi for necessary action

Rawl/21/09/26
REGISTRAR



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ
ವಿಶೇಷ ಅಧಿವಿಷಯಗಳಿಗಾಗಿ ಅಧಿಕಾರವುಳ್ಳ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯವಿಶ್ವವಿದ್ಯಾಲಯ
VISVESVARAYA TECHNOLOGICAL UNIVERSITY
State University of Government of Karnataka established as per the VTU Act, 1994 "Innovatadanga" Belagavi-580018, Karnataka, India



Dr. Prasad B. Rampure M.E., Ph.D.
REGISTRAR

Phone: (0831) 249813

Fax: (0831) 249813

REF: VTU/BGM/CoC Equiv/1057/2026-27/ 3262

DATE: 21 SEP 2026

NOTIFICATION

Sir/Madam,

Subject: Change of Branch and Course/Credit Equivalence at 3rd Semester Level in B.E./B.Tech. Programmes under 2025 Scheme - Reg.
Reference: The Hon'ble Vice-Chancellor's approval dated: 16.09.2026

It is hereby notified that, the following provisions shall be applicable to students of B.E./B.Tech. programmes under the 2025 Scheme in respect of change of branch and course/credit equivalence at 3rd semester level.

The 2025 Scheme is stream-specific and includes Programme-Specific Courses (PSC) and Programme-Specific Course Laboratories (PSCL). Accordingly, students admitted to a particular branch are required to study the courses and laboratories prescribed for that branch. In the event of change of branch, the student shall be required to complete the Programme-Specific Course (PSC) and Programme-Specific Course Laboratory (PSCL) prescribed for the newly selected branch.

Applicability for same scheme:

The following provisions shall apply to students admitted to the B.E./B.Tech. programme under the 2025 Scheme who are permitted to change their branch:

- The Programme-Specific Course (PSC) of 03 credits and the Programme-Specific Course Laboratory (PSCL) of 01 credit prescribed for the newly selected branch shall be treated as additional courses.
- The student shall register for, attend, and complete the prescribed Continuous Internal Evaluation (CIE) requirements in respect of the said courses during the ensuing Summer Semester and secure the minimum prescribed marks in CIE. Upon successful completion of the CIE requirements, the student shall be eligible to appear for the Semester End Examination (SEE) for the said courses in the Summer Semester conducted after completion of the IV Semester. In the event that the student fails to qualify in the said courses during the Summer Semester, the student shall be permitted to register for and complete the said courses in any subsequent Summer Semester(s) before the completion of the degree programme, subject to the applicable University Regulations. Any subsequent appearance in the SEE for such courses shall be treated as a subsequent attempt and shall be recorded accordingly in the Grade Card.
- The credits already earned in the first and second semesters shall remain credited to the student. The additional courses required consequent upon change of branch shall not be added to the prescribed total credits required for award of the B.E./B.Tech. degree.
- The credits and grades obtained in the additional courses shall not be considered for: vertical progression; award of University rank; calculation of SGPA; and calculation of CGPA.
- However, the additional courses, along with the credits and grades secured, shall be reflected in the Grade Card of the respective examination session/semester in which the student completes the courses.
- The above provision shall be applicable to students shifting:
 - from an Autonomous Scheme to the VTU Affiliated Scheme; and
 - from one Affiliated Scheme to another Affiliated Scheme,
 subject to the applicable University regulations and approval for change of branch.

Applicability to Different Schemes:

- a) In respect of students transferring from another University to a VTU-affiliated college and seeking/change of branch, the equivalence shall be considered separately. For such students:
- Course equivalence and credit equivalence shall be determined based on the scheme of study of the previous University.
 - The University/College shall determine the applicable course equivalence, credit equivalence, marks equivalence and grade equivalence, wherever required.
 - The student shall be advised regarding the courses required to be completed in accordance with the applicable VTU scheme and regulations.
 - The students have to register, attend and qualify for additional courses in summer semester only.

All Principals of the affiliated (Constituent/Autonomous/Non-autonomous) Engineering Colleges are hereby informed to bring the contents of this Circular to the notice of all concerned and ensure strict compliance with the provisions contained herein.

Ram/21/09
REGISTRAR
[Signature]

To,

1. The Principals of All affiliated Engineering Colleges (Constituent / Non-Autonomous / Autonomous) under the ambit of the university
2. The Chairpersons/ Programme coordinators of university departments at Kalaburgi, Belagavi, Mysuru and Belagavi.

Copy to:

Copy to:

1. Hon'ble Vice Chancellor through the Secretary to VC, VTU, Belagavi - for kind information
2. The Registrar (Eval.), VTU, Belagavi for information and needful
3. The Regional Directors (I/C) of all the Regional Offices of VTU - for circulation
4. The Director (I/C), ITISMU, Belagavi - with information to upload the circular on VTU website
5. The Special Officers and case workers (Concerned) of Academic Section, VTU, Belagavi.
6. The office copy